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| [Insert full name PhD candidate]  [Insert Date of Birth PhD Candidate]  [Insert address of PhD candidate] |

Date: [Insert Date]

Subject: Acceptance letter for CSC – Oklahoma State University

Dear [name PhD candidate],

Congratulations to your acceptance to Oklahoma State University in the field of [insert name PhD programme] to pursue a PhD degree. It is anticipated that your program will be from [start date] to [end date] (48 months)

The research topic is [insert research topic] and is supervised by [insert name supervisor].

You will receive tuition waiver through your assistantship and government sponsorship status. This letter also serves as a confirmation that you have met all formal language requirements.

At present you are a [Master’s/PhD student/employee] at [insert name university or employer]

Please note the following points:

* Your financial support from OSU is conditional upon your obtainment of funding through the China Scholarship Council
* If you take more than four years to fulfil the requirements for the degree, neither the China Scholarship Council nor Oklahoma State University will cover the additional cost.
* Please submit your CSC funding confirmation letter once you receive it so that your I-20 can be processed.

I hope your application to the Chinese Scholarship Council will be successful, and look forward to welcoming you to Oklahoma State University.

Sincerely,