



Oklahoma State University

Multicultural Greek Council Bylaws

Article I – Officers

- Section 1 Executive Committee: The Officers of the Executive Committee include: President, Vice President, Secretary, Treasurer and Recruitment Chair.
- A. The Executive Committee shall make a report of its activities at the General Council Meetings.
 - B. In extenuating circumstances, the Executive Committee shall take action between General Council Meetings with the advisor’s approval that are in the best interest of the Council, after which they shall inform the Organization Delegates of the Council.
 - C. All Executive Committee Officers of the MGC at OSU will be required to spend one hour a week in the Office of Fraternity & Sorority Affairs in order to maintain a balanced co-existence between the other councils and the advisors.
- Section 2 Eligibility and Terms for Officers: All officers shall meet the requirements defined in the *Student Rights and Responsibilities Governing Student Behavior* document and have the following qualifications:
- A. Be in good standing with their respective organization;
 - B. Have completed at least one (1) year of membership in their member organization, unless in the founding stage of the organization;
 - C. Have a minimum 2.5 cumulative GPA and at least a 2.5 GPA in the semester immediately prior to the election or appointment;
 - D. And, serve an annual term of December to December.
- Section 3 Executive Committee Officers and their Duties
- A. President: Responsibilities and duties consist of but are not limited to:
 - 1. Preside over all Executive and General Council Meetings;
 - 2. Be the official representative of the MGC at OSU to the University;
 - 3. Vote in case of a tie;
 - 4. Reserve the right to call an emergency meeting with 48-hour notification;
 - 5. Chair the MGC Judicial Board;
 - 6. And, apply parliamentary procedure and constitution guidelines.

- B. External Vice President: Responsibilities and duties consist of but are not limited to:
1. Assume all the duties of President in the absence of the President;
 2. Be responsible for all areas of public relations and for all published materials intended to represent MGC at OSU to other living groups as well as the outside community;
 3. Manage the MGC website and social media sites;
 4. Facilitate any t-shirt design submissions for the fall semester
 5. Work with IFC, NPHC, Panhellenic Vice Presidents in coordinating Greek Discovery Day;
 6. Will serve as the Public Relations Chair for MGC at OSU;
 7. Work with IFC, NPHC, Panhellenic Vice Presidents to create a Greek newsletter annually;
 8. Apply parliamentary procedure and constitution guidelines;
 9. And, perform other duties as assigned by the President.
- C. Internal Vice President: Responsibilities and duties consist of but are not limited to:
1. Be responsible for socials within the council;
 2. Organize special recognition events for member. ie Graduation;
 3. Facilitate internal events that aid in educating members on risk management: ie Hazing, alcohol, etc.
 4. Be responsible for philanthropic events for the council;
 5. And perform other duties as assigned by the president.
- D. Secretary: Responsibilities and duties consist of but are not limited to:
1. Keep minutes of all meetings ;
 2. Distribute all internal administrative materials;
 3. Keep roster list of all executive members;
 4. Certify all persons in attendance are in good standings with MGC at OSU;
 5. Reserve meeting facilities;
 6. Issue all necessary correspondence on behalf of the Council;
 7. Report on all Council correspondence at General Council Meetings;
 8. Ensure that the Council is furnished with reports from other campus organizations and shall exchange information with these organizations;
 9. Maintain decorum and order at meetings;
 10. And, perform other duties as assigned by the President.
 11. Plans and implements programs and provides resources in the area of academic achievement.
- E. Treasurer: Responsibilities and duties consist of but are not limited to:

1. Be responsible for the general supervision of the finances of MGC at OSU;
 2. Create and maintain the Council budget;
 3. Present a financial report at each meeting;
 4. Prepare in cooperation with the President and Advisor applications for University funding through Student Services Fees and other University departments;
 5. Collect semester dues for the Council;
 6. And, perform other duties as assigned by the President.
- F. The Recruitment Chair: Responsibilities and duties consist of but are not limited to:
1. Attend and host: orientation events, Greek life luncheons, and MGC Alumnae Association Socials.
 2. Attend the Association of Fraternal Leadership Values Conference.
 3. Be expected to live in Stillwater throughout the summer in order to carry out their duties for New Student Orientation which includes representing the council during Fraternity/Sorority Life Presentations, tabling, and other duties as assigned.
 4. Assist MGC Advisor and Treasurer in maintaining the recruitment budget.
 5. Review event schedule and recruitment procedures with the Chapter Recruitment Chairpersons.
 6. Disaffiliate from their chapter beginning one month prior to Greek Discovery Day and lasting until after the Hispanic Orientation of Leadership Associations and during all Fraternity & Sorority Affairs sponsored events.
 7. Update the Membership Recruitment Policies immediately following fall recruitment.
 8. Complete an Association of Fraternal Leadership Values award packet.
 9. Assist in the coordination of Greek Discovery Day, held annually in the spring.
 10. Assist chapters with the submission of required recruitment paperwork prior to informational meetings held at the beginning of each semester.
 11. Assist in the coordination of the Fall & Spring Recruitment period, including ensuring chapters are complying with Membership Intake Policies set by the Office of Fraternity & Sorority Affairs.
 12. Organization Delegates: Responsibilities and duties consist of but are not limited to:
 1. Representing the Council in the campus community;



2. Serving as the liaison between the Council and their member organization;
3. Distributing and announcing materials/ documents/information from Council meetings to their organization;
4. Attending all General Cody Meetings or sending another representative in the event of a schedule conflict;
5. And, informing the Council Secretary of any foreseen absences on behalf of the respective organization.

Section 4 Elections

- A. Nominations will be held in November.
- B. Elections will be held at the second to last meeting of the fall semester.
- C. If a member is not present upon nomination, he/she must accept the nomination to the MGC President before the day of elections.
- D. All candidates shall be required to give a speech, not exceeding five (5) minutes, detailing their reasons for seeking office and their qualifications.
- E. The mode of elections shall be by secret ballot after direct nomination from the floor. The nominee receiving simple majority shall be elected. In the case of a tie, a run-off shall be held between tied candidates. The candidate receiving the highest number of votes shall be declared the winner.
- F. In the case of three (3) consecutive ties reached by the membership, the Executive Committee will determine a winner by simple majority.
- G. New officers will officially take over at the last meeting of the fall semester.

Section 5 Vacancies

- A. An announcement will be made at a General Council Meeting of the vacancy. Qualified applicants will have one (1) week to turn in a letter of interest.

Section 6 Impeachment

- A. Removal from Office: All elected officers may be subject to impeachment consistent with violation of any Article of the MGC at OSU Constitution and Bylaws or any University regulations.
- B. Procedure: Any active member organization(s) or Executive Committee Officer may bring an Officer of the MGC at OSU up for impeachment with due cause. The alleged violations must be presented in writing and appear with the sponsoring organization(s) or executive officer on the established agenda.
 1. Notification of absence must be submitted in writing to the Vice President twenty-four (24) hours prior to the meeting or event.



2. Any officer with three (3) total unexcused absences in any given semester may be subject to removal from office.
 3. Any officer whose GPA falls below the required officer GPA may be subject for impeachment.
- C. Notification: All Judicial Board members will be notified in writing of the alleged charges, the MGC at OSU officer accused and the date and time of the infraction(s).
- D. Hearing: The MGC at OSU Judicial Committee will convene and formally hear the accusations of the sponsoring organization(s) or executive officer and the rebuttal from the accused MGC at OSU officer
- E. Sanctions:
1. Probation and review;
 2. Removal from office by a two thirds (2/3) vote of the Judicial Committee;
 3. Educational Sanction;
 4. Or, a combination of the above.
- F. Decision: The decision of the Judicial Committee is final.

Article II – Committees

- Section 1** All organizations will have a representative on each standing committee listed below:
- A. Public Relations Committee: The duties of the Committee shall be:
1. To promote all activities of the Council in the form of flyers, public service announcements, and/or ways deemed necessary by the Council.
 2. Assist the PR Committees of IFC, NPHC, and Panhellenic with the implementation of Greek Discovery Day.
 3. Assist the PR Committees of IFC, NPHC, and Panhellenic with the production of an annual newsletter.
- B. Judicial Committee
1. See Article III
- C. Any other committees deemed necessary by the President.

Article III – Judicial Committee

- Section 1** Purpose of the Judicial Committee: The Multicultural Greek Council Judicial Committee was created to prevent and correct violations that may occur with any of the existing MGC member organizations on the Oklahoma State University campus. Holding the organizations accountable for any actions that may violate the Multicultural Greek Council Constitution and/or Bylaws is important in the growth of our Greek Community. Being a self-governing body at Oklahoma State University, we feel it is important to provide a council of elected and appointed leaders to oversee the education, enforcement, and improvements of the Multicultural Greek Council Judicial Committee.



- Section 2 Membership of the Judicial Committee: The members overseeing the Judicial Committee will be elected and appointed officers of the Multicultural Greek Council from the fraternities and sororities at Oklahoma State University. The voting members of the Judicial Board shall be the elected Multicultural Greek Council President and member organizations will appoint one representative from their fraternity/sorority. The Multicultural Greek Council President shall serve as the chairperson for the Judicial Committee, but will not vote except in cases of a tie. The MGC Secretary will serve as secretary for all meetings and hearings of the Judicial Committee. The Multicultural Greek Council Advisor will also serve as the Judicial Committee Advisor and be a non-voting, ex-officio member of the board.
- A. Criteria for Membership: Each member of the Judicial Committee must meet the following criteria:
1. Must be in good standing at Oklahoma State University;
 2. Must be in good standing with his/her individual fraternity or sorority;
 3. And, must have a minimum cumulative GPA of 2.5.
- B. Term of Service: Members elected to the Multicultural Greek Council serving on the Judicial Committee shall retain their position for the duration of their elected term on the Multicultural Greek Council. Appointed individuals will serve until their organization sees fit to appoint another member. If for any reason a member is unable to serve the full term, the newly elected/appointed member will replace the previous member on the Judicial Committee.
- Section 3 Duties of the Judicial Committee and its Members: The Multicultural Greek Council Judicial Committee's responsibilities include:
- A. Enforcing the Multicultural Greek Council's Constitution, Bylaws, Risk Management Policy, Code of Ethics, and other Council and University policies;
- B. Educating the members of the fraternities and sororities about the rules and procedures of Multicultural Greek Council;
- C. Participating in the education and training of the members of the Judicial Committee on the following topics:
1. Rules and regulations of the Judicial Committee;
 2. Procedures to be followed;
 3. Proper questioning techniques;
 4. Rights of the charged organizations, parties, or individuals;
 5. Evaluation of evidence and statements;
 6. Deliberations and sanctioning;
 7. And, Mock Trial.
- D. Conducting fair hearings with impartial Judicial Committee members who follow the adopted procedures;
- E. And, keeping complete confidentiality before, during, and after each and every hearing.

- F. The Judicial Committee Chairperson: The Judicial Board Chairperson shall be responsible for the overall implementation of the procedures and insure that all participants receive fair and equal hearings free from partial opinions of other members. Specific responsibilities include:
1. Pre-hearing:
 - i. Work with other Committee members to go over the evidence and formulate questions to be asked during the hearing;
 - ii. Ensure all of the rules and regulations of a hearing are understood and followed by each board member;
 2. Lead the hearing with full understanding and knowledge of procedures while providing leadership and direction as needed;
 3. Monitor sanctions and questions in relevance to the violation while allowing the majority of questions to come from the voting Committee members;
 4. Lead a closed discussion with the board members in order to determine the facts presented before and during the hearing in order to allow for just sanctions and actions to be taken; allowing all members to express their opinions and to ask clarifying questions
 5. If sanctions are needed, deliver the Committee's decision to the organization, parties, or individuals as such:
 - i. Full explanation of all sanctions available to the board;
 - ii. Full explanation of the sanctioning process and when the decision will be received;
 - iii. Full explanation of the appeals process;
 - iv. And, full explanation of the decision reached and why, the meaning behind the decision, and the weight that the decision will hold if future hearings may occur.
- G. The Judicial Committee Secretary: The Judicial Committee Secretary shall be responsible for working closely with the chairperson and advisor to keep accurate records of all meetings and hearings. The records compiled by the secretary shall be kept in full confidentiality. The secretary shall be responsible for recording each Judicial Committee Hearing. Prior to beginning a hearing, the secretary is to introduce him/herself and explain his/her role.
- H. The Judicial Committee Members: The Judicial Board Members shall be responsible for assisting in the overall implementation of the procedures before, during, and after the hearing. They must ensure that all participants receive equal and fair hearings as well as due process rights granted to them. Specific responsibilities include:
1. Arriving on time to all meetings and hearings and being focused on the matter at hand during all hearings;
 2. Reviewing and knowing all of the material thoroughly;
 3. Having questions prepared prior to the hearing and making them open-ended questions;

4. Having an open mind coming into every hearing with the pretense that the accused is innocent until proven guilty with the information presented at the hearing;
 5. Listening to what each person has to say without any prior judgments until all evidence and information has been presented;
 6. Allowing time for all responding to questions to formulate a complete answer before moving on to the next question;
 7. Participating in a meaningful discussion at the conclusion of the hearing to discuss answers and new facts;
 8. Discussing appropriate sanctions if any are recommended or required;
 9. Assisting in the development and creation of any written opinion;
 10. And, keeping complete confidentiality about persons, information, and anything pertaining to the hearing when outside of the meetings and hearings.
- I. The Judicial Committee Advisor: The Judicial Committee Advisor shall be the primary monitor of all hearings and meetings. The advisor may clarify the MGC at OSU governing documents and the *Student Rights and Responsibilities Governing Student Behavior* document and protect the due process rights of all persons brought before the Judicial Committee. The advisor must have complete knowledge of the Multicultural Greek Council Constitution, Bylaws, Risk Management Policy, and Code of Ethics in order to assist the chairperson with interpretations of the rules and regulations. Specific responsibilities include:
1. Helping to prepare all Judicial Committee members in their role and in the execution of the board procedures;
 2. Helping to ensure quality and fairness from all Committee members for every case;
 3. Helping to ensure an equal and fair hearing by making sure that all procedures are properly followed;
 4. Assisting the chairperson as needed in response to questions, objections, or disruptions during the meeting or hearing;
 5. Assisting in the education and understanding of their role for all Committee members;
 6. Challenging board members to double check they have explored all possible aspects of every case and developed appropriate sanctions when called for;
 7. And, evaluating the Chairperson, Secretary, and Committee members and offering constructive criticism and suggesting improvements when necessary

Section 4 Judicial Process Overview

A. Investigation of Complaints

1. Reporting Complaints: Any violation of the MGC at OSU governing documents can warrant a complaint made against an MGC organization.

2. All complaints must be reported to the Multicultural Greek Council Advisor within 30 days, from the time of the alleged infraction (including university breaks).
 3. Complaints must be submitted on chapter letterhead (unless over a University designated break) and must be on the official complaint form.
- B. Investigation: The President has two (2) business days to contact the President of the organization in question to inform him/her of the complaint and investigation.
1. The President and Multicultural Greek Advisor will have two (2) weeks from the report of the complaint to investigate the allegation.
 2. The MGC Advisor will communicate with the University Conduct Board Officer to ensure the actions taken are in agreement with Oklahoma State University.
 3. After completing the investigation the Advisor and President will chose to conduct either mediation or formal Judicial Committee hearing.
 4. The President will then notify the organization president to inform him/her of the decision.
- C. Mediation: The purpose of mediation is to find a solution satisfactory to both the complaining party and the accused fraternity/sorority that is appropriate to the situation and the Oklahoma State University Multicultural Greek Council Constitution, Bylaws, etc.
1. The President and Advisor shall appoint a neutral party to serve as the mediator. The mediator shall not be an undergraduate student. The Multicultural Greek Council Advisor may serve as the mediator is he/she has not filed the violation.
 2. Mediation shall be closed to the public. The participants in the mediation shall be representatives from each organization involved the President and the Neutral Mediator. One organization advisor may be present, but the advisor may not participate in the discussion or make decisions on behalf of the accused party. Legal counsel may serve as the advisor serving in a non-participatory manner, when there is pending civil or criminal legal proceedings external to the University.
 3. If parties are unable to come to agreement through mediation, the case will be referred to the Judicial Board. If the accused party appeals the sanction, the case will be referred to the Judicial Board.
- D. Operating Procedure of the Judicial Committee
1. The Judicial Board shall meet upon the call of the Chairman. The Chairman shall call a meeting as warranted. The meeting shall be held in a timely manner but no later than one week after the investigation has finished.
 2. At least 5 business days before the date set for the hearing, the Chairman must notify the respondent organization(s) via email of the list of violation(s), time, and location of the hearing and information regarding

- the process. Non-appearance shall be considered an admission of responsibility to the specified violation(s).
3. Witnesses: The use of personal witnesses is permitted. A list of witnesses must be given in writing to the Chairperson at least 24 hours prior to hearing. All witnesses must also be notified at least 24 hours before a hearing. All witnesses will be heard at a hearing. The Judicial Committee will not limit personal appearance witnesses.
 4. There shall be an odd number of hearing board members, with a minimum of three.
 5. Pre-Hearing Review: Board members should arrive 30 minutes prior to the scheduled hearing to fully prepare for the hearing. During this time the board shall:
 - i. Review all written statements and reports
 - ii. Determine the time sequence that the alleged incident occurred
 - iii. Establish areas that need to be resolved, questioned, and discussed
 - iv. Inform the chairperson if they are acquainted with the party and/or familiar with the facts concerning the violation
 - v. Arrange seats to accommodate all participants
 6. Introduction: The hearing begins with all participants in the room, including the witnesses, so that the chairperson may make introductions and explain the procedures. If the student(s) or organization(s) objects to a member on the board, the advisor and chairperson shall determine whether or not that member will be allowed to partake in the hearing or not. If the party fails to come to the hearing, the chairperson and the advisor shall determine if the hearing may be allowed to proceed without the party present. Rescheduling is advised if the information is inadequate to come to a proper and fair decision. The information to be shared at the start of the hearing shall be exchanged as follows:
 - i. The student(s) and/or organization(s) shall be invited into the room
 - ii. Introduction of all board members
 - iii. The chairperson shall briefly review the philosophy and purpose behind the Judicial Board hearing
 - iv. The chairperson shall read the alleged accusations to the party from the notification letter
 - v. The chairperson asks for any questions regarding the procedure of the hearing and then asks if everyone is ready to proceed
 - vi. Witnesses are asked to leave the room
 7. Discussion and Questioning: As the hearing proceeds, the board members and the accused party are allowed to share all testimony and ask questions concerning unknown information. The hearing shall proceed as follows:
 - i. After witnesses have left the room, the chairperson begins the hearing by asking the party if they would like to make a brief opening statement

- ii. The accused party is asked to make a narrative statement in regards to the alleged incident
- iii. The respondent is asked to provide a narrative account of the alleged incident
- iv. Board members may then ask questions directed at either the respondent or accused party needed to clarify information; the two parties may also ask questions of each other as well; the chairperson will recognize those with questions and allow each question to be asked without interruption.
- v. A representative for the respondent may ask relevant questions of the accused party and the respondent, provided the questions are not redundant; this may work in the reverse order as well
- vi. The accused party is asked to identify the witnesses to be called, and the relevancy of their testimony; the chairperson should be open minded in allowing relevant witnesses to allow for as much information to be discussed as possible
- vii. The respondent shall follow the same procedure as listed in number 6
- viii. The accused party's witnesses are heard first as follows:
 - a. Each witness will give a narrative account; the specified charges may be shared with the witness
 - b. Questions asked by board members to clarify information, followed by questions from the respondent and the respondent's representative, provided there is no redundancy
 - c. The board may ask additional questions as necessary
- ix. The respondent's witnesses are heard second, following the same procedure as listed above
- x. The accused party and respondent or respective representatives give brief summary statements; the accused party has the burden of evidence and is allowed to go last; a time limit may be set if needed

DELIBERATION

The board adjourns to discuss and review the new information and to determine where the responsibility lies. They are to consider only the evidence submitted during the hearing and avoid the speculation unsupported by the evidence and testimonies. The board decides whether or not the student(s) or organization(s) is responsible for the violations by a two-thirds vote of the board by means of secret ballot. All members must vote, and no abstentions will be allowed.

PRESENTATION OF THE DECISION

The chairperson presents the board's decision on each violation, regardless of whether or not the accused party is responsible or not. The chairperson will make some comments in relevance to the findings of fact and the decision reached by the board. The respondent is dismissed if not found responsible of any violations. If the party is found responsible, the board will

have determined appropriate sanctions for the violations. A copy of each decision made by the Judicial Board shall be filed with the Greek Life Office.

SANCTION DETERMINATION

Concluding the hearing, the chairperson and the board shall meet to discuss necessary sanctions decided and voted on by the board, drawing from the violation and the appropriateness of each sanction as follows:

- A. The chairperson explains the possible sanctions available to the board and the sanction process as outlined below and in the Oklahoma State University Multicultural Greek Council Constitution and Bylaws.
- B. The board then determines appropriate sanctions through a majority vote
- C. The board deliberates and prepares a final sanction recommendation; the chairperson prepares the case opinion, which is submitted to the advisor for a final review and notification
- D. All parties will be notified in written form of the decision within 24 hours; the parties will also be given the needed information of their right to appeal all decisions and sanctions through the appeals process
- E. The vote of each Judicial Board Member shall be kept confidential.

APPEALS PROCESS

If the party decides that the decision reached by the board was inappropriate to the violation, that party is responsible for filing a written appeal to the Office of Fraternity & Sorority Affairs within one week of notification of the decision. All sanctions determined by the board will remain in force until the appeal is decided upon. An organization may appeal only once. The Office of Fraternity & Sorority Affairs will then determine their judgments, which will be final. Incidents that may grant an appeal include:

- A. Due process not followed
- B. Improper sanctions
- C. New evidence that would dramatically change the sanctions
- D. The organizations(s) demonstrate that the procedures used during the investigation/ hearing is substantially biased.

- Section 5 Sanctions: Issuing sanctions is a vital part in assisting the growth and development of the party or parties found responsible for a violation. The sanctions need to be relevant to the violation and provide closure to the disciplinary process. This is also an opportunity to educate the accused found responsible on the effect their actions may have on their future, the future of their respective organization, and the future of the fraternity and sorority community. Possible disciplinary actions are listed, but are not limited to the following:
- A. Warning – a notice written to the responsible party stating the violation and that continued violations may lead to additional disciplinary actions;

- B. Probation – a written warning of the violation(s) and a designed time period where the party is monitored for other violations with the possibility of additional disciplinary actions;
- C. Loss of Privileges – denial of specified privileges for a designated period of time (i.e. social functions);
- D. Restitution – compensation for loss, damage, or injury; may take the form of appropriate service and/or monetary or material replacement;
- E. Discretionary Sanctions – participating in community service, programs, or other Multicultural Greek Council activities at the cost and time of the responsible party;
- F. Suspension – temporary separation of the party from the Multicultural Greek Council for a designated period of time ;
- G. Monetary Fines – a specified amount of money from the organization to the Multicultural Greek Council to be used for educational purposes;
- H. Compulsory attendance at educational opportunities.

Article IV- Academic Resolution

Section 1 Listed below are the procedures for member organizations that fall below the required 2.5 minimum GPA.

Semester 1: The first semester, in which an organization falls below the required minimum GPA of a 2.5, the organization shall be required to:

- a. Schedule a meeting with a representative of the Office of Fraternity & Sorority affairs to discuss the chapter's scholarship plan within the first full month of the semester.
- b. The member organization will be encouraged to attend the MGC Academic Success Educational Program. The member organization has the discretion to choose which individual members will be asked to attend the event. The MGC at OSU encourages that the individual members who have a GPA below 2.5 be the members to attend.

Semester 2: The second consecutive semester in which an organization falls below the required minimum GPA of a 2.5, the organization shall be required to:

- a. Schedule monthly meetings with a representative of the Office of Fraternity & Sorority Affairs to discuss the chapter's scholarship plan and its progress.
- b. The member organization will be encouraged to attend the MGC Academic Success Educational Program. The member organization has the discretion to choose which individual members will be asked to



- attend the event. The MGC at OSU encourages that the individual members who have a GPA below 2.3 be the members to attend.
- Semester 3: The third semester in which an organization falls below the required minimum GPA of a 2.5, the organization shall be required to:
- a. Schedule monthly meetings with a representative of the Office of Fraternity & Sorority Affairs to discuss the chapter's scholarship plan and its progress.
 - b. Attend the MGC Academic Success Educational Program. The member organization has the discretion to choose which individual members will be asked to attend the event. The MGC at OSU encourages that the individual members who have a GPA below 2.5 be the members to attend.
 - c. Host a council-wide educational program related to scholastic achievement during the semester immediately following their third offense.
- Semester 4: The fourth consecutive semester in which an organization falls below the required minimum GPA of a 2.5, the organization shall be required to:
- a. Schedule monthly meetings with a representative of the Office of Fraternity & Sorority Affairs to discuss the chapter's scholarship plan and its progress.
 - b. Attend the MGC Academic Success Educational Program. The member organization has the discretion to choose which individual members will be asked to attend the event. The MGC at OSU encourages that the individual members who have a GPA below 2.5 be the members to attend.
 - c. Host a council-wide educational program related to scholastic achievement during the semester immediately following their third offense.
 - d. Pay a fine of \$100.
- Semester 5: For all subsequent consecutive semesters below a 2.5, the member organization will be required to repeat the procedures listed above under Semester 4. Further, the fine will increase by \$50 for each subsequent consecutive semester (Semester 5: \$150; Semester 6: \$200; Semester 7: \$250).

Article V – Finance

- Section 1 Membership Dues: Membership dues will be \$10 per person per semester. Dues must be submitted by the second meeting of each semester.



- Section 2 Sanctions for overdue fines and outstanding debts.
The repercussions for not adhering to the above will be the following:
A. Will not be allowed to participate in Council functions
B. Voting rights revoked until financial status is regained.
It is the duty of the Treasurer and the Internal Vice president to work closely to be sure of the financial status of each member organization before any voting may take place.
- Section 3 All monies collected on campus belonging to MGC at OSU shall be deposited and disbursed through an account established for this organization at the University and/or a local/commercial banking facility. All funds must be deposited within twenty-four (24) hours after collections. The advisor to this organization must approve and sign each expenditure before payment.
- Section 4 MGC at OSU will pass a yearly budget in the month of January for the calendar year.

Article VI – Meetings

- Section 1 The Meetings will be ran in a specific Order of Business listed below:
A. Roll Call
B. Guest Speakers
C. Advisors Comments
D. Officer Reports
E. Unfinished Business
F. New Business
G. Chapter Information Exchange
H. Council Reports
I. Announcements
J. Adjournment
- Section 2 Missing two meetings throughout the semester will result in a \$10.00 fine; thereafter, each additional meeting missed will result in a \$5.00 fine.
- Section 3 A 5 minute grace-period will be given at the beginning of the meetings, thereafter, an organization who arrives after that 5 minutes is considered tardy and will be charged a \$5.00 fine.

Article VII – Expansion

- Section 1 Limits on expansion of one fraternity and one sorority per year will be set in order to allow adequate time to increase stability and support within the MGC community and member organization.



- Section 2 In order to be considered for an opportunity to present, prospective organizations must have documented undergraduate students interested.
- Section 3 Any colony/organization interested in obtaining recognition in the MGC should submit a letter of intent to the President of the MGC at OSU.
- Section 4 The colony/organization must obtain a 2/3 vote by the current member organizations to present their case to the Council.
- Section 5 If approved, the colony/organization will receive an outline, date, and time in which they will present their organization to the Council.
- Section 6 If approved by a 3/4 vote, the colony/organization must then complete all the requirements in the recognition procedures of OSU Office of Fraternity & Sorority Affairs and/or their respective national organization.
- Section 7 Recognized member organizations must adhere to the constitution and bylaws and other applicable policies of MGC at OSU.

Article VIII – Scheduling of Events

- Section 1 Each organization will provide a calendar of their events for the following semester at the last meeting of the semester.
- Section 2 Each organization is encouraged to co-program with other member organizations.
- Section 3 Each organization will provide a calendar of their events to the Greek Wide Calendar of Events. The form can be obtained from the Office of Fraternity & Sorority Affairs. The form must be completed and submitted twenty-one (21) calendar days before the event between 8 am and 5 p.m. Monday thru Friday.