This document was created in partnership with colleagues that work with fraternities and sororities at Iowa State University, Kansas State University, The Ohio State University, Oklahoma State University, Oregon State University, and Purdue University. This resource was also reviewed by the OSU Greek Neighborhood Association Board members, OSU health professionals and campus administration.
Follow and adhere to all CDC/Federal/State guidelines
- CDC Guidance
- CDC Considerations for Colleges & Universities
- State of Oklahoma
- Oklahoma State University
- OSU Reopening Plan

Understand the university plans, recommendations, guidance for COVID-19 and a return to campus and the facility.
- Attached addendum of OSU Housing & Residential Life fall 2020 plans.
- Refer to campus recommendations and considerations for hosting events when information is available on the OSU Coronavirus link above.

Understand the national/international organizations plans, recommendations, guidance for COVID-19 and a return to campus and the facility.
- Refer to your national organization statements and guidance for chapter operations and housing as well.

Create/find a contact sheet for all local, campus, regional, and inter/national resources.

Establish a COVID-19 Response Team and establish a protocol for communication to undergraduates, parents, and partners.
- F&SA Recommendation: COVID-19 Response Team for your chapter should include:
  - Undergraduate student
  - Alumni
  - House Corporation
  - House Director
  - Parent
**PRIOR TO OPENING**

- **Schedule a thorough deep cleaning and/or cleaning company following guidance from the CDC**
  - [CDC Cleaning & disinfecting when someone is sick](https://www.cdc.gov/coronavirus/2019-ncov/home-prevent/clean-disinfect.html)
  - Ensure ventilation systems operate properly and increase the circulation of outdoor air as much as possible.

- **Schedule a walk through and consultation of your facility with a health professional.**
  - Pamela Stokes of OSU University Health Services is willing to assist and offer this service.
  - To schedule reach out via email at pstokes@okstate.edu.

- **Arrange and/or remove furniture to allow for safe social distance such as in common areas.**
  - Removing furniture and/or requiring face coverings in common areas.
  - Remove chairs and/or distance tables in dining areas.

- **Identify a plan should a resident be diagnosed with COVID-19**
  - Do you have the ability to provide a quarantine room with access to a separate bathroom?
  - Is there a safer alternative? (I.e. quarantine off campus or member goes home)
    - Housing & Residential Life in collaboration with the Greek Neighborhood Association is researching the possibility of leasing off campus apartments for quarantine. As more information is available, this will be shared with housing corporations.
  - Do you have an active cleaning and disinfecting program in place?
    - The Greek Neighborhood Association is collecting bids and researching purchasing several hydrogen peroxide vapor machines for use by Greek Neighborhood members for decontamination if a student tests positive for COVID-19.
  - Are you experiencing COVID-19 symptoms?
    - Contact Oklahoma State University Health Services at 405-744-7665 (M-F 8am-5pm) or Stillwater Medical Center at 405-372-1480.
  - Accurate contact info of all members and parents for open communication.
  - Keep medical information confidential.

- **Consider removing lease penalties for residents with compromised immune systems that may no longer wish to reside in the facility.**

- **Consider a change in occupancy, if possible.**
  - This could vary from facility to facility based on room layout and square footage to provide adequate social distancing.
  - Currently, OSU Housing & Residential Life will not be limiting occupancy for on campus residents in traditional residential halls and apartments.
• Identify doors as “enter only” and “exit only” (Example, the house may be entered only via the front door.
  
  o The house may be exited via side and back doors with the exception of emergencies and fire escape plan.

• Develop a plan to support healthy hygiene & cleaning practices.
  
  o Consider increasing hand-washing stations/sanitizers in all public areas.
  o Ensure adequate supplies (soap, paper towels, hand sanitizer, tissues, masks, digital thermometers) are available to support healthy hygiene plan.

• Have cleaning wipes available at shared spaces such as study rooms and lounge areas and encourage to wipe down before and after use.
  
  o Post signage throughout the facility especially in high traffic areas that promote everyday proactive measures, stopping the spread of germs, and wearing face coverings.
  o Communal bathrooms should be cleaned regularly using EPA-registered disinfectants, at least twice per day (morning & evening or after times of heavy usage).

• Consider shower schedules to ensure there is not overcrowding in bathrooms.

• Identify supplies needed as stated above and contact vendors.

• Consider partnering together to get best rates/discounts with vendors by purchasing in bulk.
  
  o Each chapter will have access to opt into and utilize University vendors for procurement purchases.
  o Identify cleaning/decontamination company to clean facility prior to opening and maintain cleaning & disinfecting schedule throughout the semester.
  o Ask members to bring their own masks, thermometers, basic first aid/health kits with them.
    • The University will be providing a cloth facemask and small bottle of sanitizer for every OSU student.

• Review meal plan options and consult with local health officials or your food service provider to determine strategies for modifying food service offerings.
  
  o Meal shifts, meal service, distancing tables, etc.
    • Based on the capacity of your dining area, consider distancing tables and/or removing chairs to support social distancing.
    • Consider offering multiple meal shifts to support social distancing based on capacity of your dining space.
  o Eliminate buffet and/or serve yourself options.
    • Consider a bagged/boxed take out option.
  o Consider markings on floor while waiting in line for food to support social distancing.
  o If you have a chef, what precautions are being taken to ensure their safety?
    • Is it required from your food service provider they wear face coverings and gloves during the duration of their shift?
    • What happens if they get sick with COVID-19 while working?
    • Do they have insurance through your employment?

• Based on these recommendations and/or any other considerations send a copy of your housing corporation COVID-19 fall 2020 plan by July 31st to gogreek@okstate.edu.
MOVE IN

・ Move in should occur over several days to support social distancing.
  
  o To align with the University move-in plan, assign move-in times for residents over several days. All residents should be moved in by August 12th.
  
  ・ NOTE: Camp Cowboy will be hosted on campus beginning August 6th, thus an incoming freshman prospective fraternity member will need housing accommodations if they are participating in this program.

・ Stagger move in times and/or offer sign up times.

・ Limit the number of individuals that can assist with each resident moving in.

・ Have hand sanitizer available at entrances and in elevators.

OTHER CONSIDERATIONS

・ Consider allowing only chapter members on property/in the facility.

・ Events and meetings hosted by the chapter should support social distancing and align with guidance from OSU.

  o Consider how the chapter can meet and/or host events that support social distancing and/or be virtual.
References


Big X & Big XII Fraternity & Sorority Housing Subcommittee meetings. May 2020 via Zoom.