**Greek Community Standards Instructional Page**

This page holds instructions on how to fill out the Greek Community Standard form below.

When you are ready to submit, please delete this instructional page.

Ex.) Click “Save As” and name the file [INSERT CHAPTER NAME] GCS.”

When filling out this document, anywhere you see [brackets], that is the indicator to put your supporting documents or responses there. Do not delete the instructions for each subsection. Please read the example below.

Ex.)

|  |
| --- |
| **Action:** This is where the instructions for each action can be found. You must answer the action to the best of your chapter’s ability. The descriptions of the action are the description to get full points. Some subsections can receive partial credit. [Type Action Details Here] |
| **Evidence:** This is where the instructions for each evidence can be found. Sometime no evidence is needed from the chapter because F&SA will provide it. If that is the case just delete the [Provide Evidence Here]. [Provide Evidence Here] |

**OSU Greek Community Standards**

**F&SA Verified Items**

No Documentation Required

**Academic Section**

1. Chapter GPA- 9 pts
	1. the chapter will receive points for their GPA

**College and Community Section**

1. Service Hours– 2 pts
	1. The chapter self-reports chapter service hours to the Volunteer Center or through Campus Link.

**Membership development**

1. Junior Greek Leadership – 2 pts
	1. One chapter member participated in the JGL Program.
2. New Member Retention– 5 pts (2.5 pts per semester)
	1. The chapter successfully retains at least 90% of new members throughout the current semester.

**Chapter Management Section**

1. Minimum Active Members – 2 pts
	1. The chapter maintains a minimum of at least seven (7) active members each semester.
2. New Member Calendar – 2 pts.
	1. The chapter plans and distributes a semester calendar to all new members and the F&SA Office within the first three weeks of each semester. This calendar should include programs, social activities, philanthropy, and community service for new members.
3. Officer Training - 1 pt
	1. The chapter sends all of the appropriate officers to any required training provided by the F&SA Office.
4. President’s meetings attendance – 2 pts
	1. The chapter president attends at least 75% of the required presidents’ meetings.
5. Officer/Advisor Update – 1 pt
	1. The chapter submits the Chapter Officer Update form via Campus Link at the beginning of each semester.
6. Roster Update – 1 p (0.5 per semester)
	1. The chapter submits the chapter roster and housing roster via Campus Link each semester.
7. Greek 100 (or equivalent) Compliance. - 6 pts (3 pts per semester)
	1. The chapter has complied with all Greek 100 requirements for the respective semester.
8. Greek 100 Presenter. – 1 pt
	1. The chapter has at least 1 member who is a Greek 100 Presenter.

**Section 1. Academics (15 pts)**

A.) Scholarship/Academic Programs – 3 pts

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| **Action:** Write out and explain how a **scholarship program** was developed and implemented which includes a **mission statement, academic policies, information on programs and resources,** and **a rewards program**.[Type Action Details Here] |
| **Evidence:** upload your chapter’s academic or scholarship program including but not limited to a mission statement, academic policies, information on programs and resources, and a rewards program[Provide Evidence Here] |

B.) Scholarship/Academic Chair – 3 pts

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| **Action:** Describe Scholarship/Academic Chair responsibilities and goals for this academic year[Type Action Details Here] |
| **Evidence:** Description of position in chapter bylaws[Provide Evidence Here] |

**Section 2. College & Community Relations (23 pts)**

A.) Community Service – 4 pts (2 pts for each semester)

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| **Action:** The chapter conducts one large-scale (involving at least 51% of the chapter) community service/philanthropic project per semester and provides documentation of the event.[Type Action Details Here] |
| **Evidence:** Proof of communication to chapter, pictures of event, and attendance sheet[Provide Evidence Here] |

B.) Educational Programs – 4 pts (2 pts per semester)

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| **Action:** The chapter presented or attended at least one program each semester on community engagement, risk management, hazing, gender equality, social justice, or scholarship. At least 51% of chaptermembers must be in attendance.[Greek 100 participation cannot be included in this section] [Type Action Detail Here] |
| **Evidence:** Proof of communication to chapter, pictures of event, and attendance sheet[Provide Evidence Here] |

C.) “Non-Greek” Activities– 4 pts (2 pts per semester)

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| **Action:** The chapter demonstrates an attitude of community awareness and service by participating in at least one project or program per semester, which is sponsored by a “non-Greek” student organization. At least 51% of chapter members must be in attendance. [into the streets *can* be included in this section][Type Action Detail Here] |
| **Evidence:** Proof of communication to chapter, pictures of event, and attendance sheet[Provide Evidence Here] |

D.) Greek Relations– 4 pts (2 pts per semester)

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| **Action:** The chapter encourages and fosters cooperation with other Greek-letter organizations on campus by involving these different organizations in chapter activities such as programs, community service, philanthropy, and co-curricular events.[can include shows, homecoming, etc.] [Type Action Detail Here] |
| **Evidence:** Evidence of communication to chapter, evidence of communication with other organization co-sponsoring, pictures of event, and results of chapter attendance.[Provide Evidence Here] |

E.) Alumni/Alumnae Program– 2 pts

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| **Action:** The chapter hosts at least one program per year or activity designed for alumni. (Parties are not acceptable.)[Type Action Detail Here] |
| **Evidence:** Evidence of communication to alumni about event and pictures of event.[Provide Evidence Here] |

F.) Alumni/Alumnae Communication– 2 pts

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| **Action:** Chapter utilizes at least one communication platform (social media, newsletter, etc) to communicate with alumni/alumnae (1 point per semester). [Type Action Detail Here] |
| **Evidence:** Screenshot or print out of alumni/ alumnae communication with applicable date.[Provide Evidence Here] |

G.) Philanthropy Dollars Raised– 1 pt

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| **Action:** Please report the amount of dollars raised regardless of amount.[Type Action Detail Here] |
| **Evidence:** Evidence of e-mail, receipt, social media announcement of amount raised. If $0.00 raised, please report $0.00.[Provide Evidence Here] |

**Section 3. Membership Development (17 pts)**

A.) New Member Education – 5 pts

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| **Action:** The chapter adheres to a written membership intake program/new member education program that should include but not limited to the following criteria:**1. Promotes scholarship and academic achievement****2. Offers leadership opportunities****3. Encourages campus involvement****4. Clearly expresses values and expectations for conduct** **5. Provides opportunities for personal development**[Type Action Details Here] |
| **Evidence:** Description of new member educational program, evidence of communication of program to new members, evidence of program being carried out (pictures, etc.).[Provide Evidence Here] |

B.) Member Development– 5 pts

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| **Action:** The chapter adheres to a written member development program that should include but not limited to the following criteria:**1. Promotes scholarship and academic achievement****2. Offers leadership opportunities****3. Encourages campus involvement****4. Clearly expresses values and expectations for conduct****5. Provides opportunities for personal development**[Type Action Detail Here] |
| **Evidence:** Description of membership development program, communication to chapter, and evidence of program being carried out.[Provide Evidence Here] |

**Section 4. Chapter Management (35 pts)**

A.) By-laws Update – 1 pts

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| **Action**: Chapter updates by-laws annually or bi-annually.[Type Action Detail Here] |
| **Evidence:** Evidence of bylaw update schedule or evidence of most recent bylaw update.[Provide Evidence Here] |

B.) Officer Transition Meeting– 2 pts

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| **Action: T**he chapter held an officer retreat for the transition of new officers.[Type Action Detail Here] |
| **Evidence:** Meeting minutes or meeting agenda of officer transition meeting.[Provide Evidence Here] |

C.) Goal Setting– 4 pts

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| **Action:** Excelling- Goal statements and/or strategies to support goals are specific and measurable, and the goals set are achievable and realistic.[Type Action Detail Here] |
| **Evidence:** Meeting minutes, meeting agenda, or goal setting list that the chapter executive council decided on.[Provide Evidence Here] |

D.) Brotherhood/Sisterhood Event– 4 pts (2 pts per semester)

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| **Action:** The chapter plans one event per semester that is meant to build/increase brotherhood or sisterhood bonding between members. These events/programs cannot include alcohol, parties, or any other social events. 51% of the chapter must be in attendance.[Type Action Detail Here] |
| **Evidence:** Description of event, communication to chapter members, pictures of event, and results of chapter attendance.[Provide Evidence Here] |

E.) Risk Management Team– 3 pts

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| **Action:** There is a risk management team for the chapter, with a chair position, and he or she is given a description of the position responsibilities and expectations.[Type Action Detail Here] |
| **Evidence:** Description of risk management team and risk management chair position in chapter bylaws.[Provide Evidence Here] |

F.) Judicial Board/Membership Standards Process– 2 pts

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| **Action:** There is a either a judicial board or membership standards process where members are held accountable and followed up with to ensure chapter standards are upheld.[Type Action Detail Here] |
| **Evidence:** Description of judicial process or membership standards process in chapter bylaws or other governing document and evidence of follow up (ex: email, etc.)[Provide Evidence Here] |

G.) Crisis Management– 2 pts

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| **Action:** The chapter has a plan that serves as a basic guide to providing a response system to a major crisis or emergency occurring within the chapter. This plan is reviewed with all membership annually and updated as needed.[Type Action Detail Here] |
| **Evidence:** Documentation of crisis management plan and communication to chapter (ex: chapter minutes, agenda, etc.).[Provide Evidence Here] |

H.) Good Financial Standing with National Org. - 2 pts

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| **Action:** The chapter is in financial good standing with its national organization.[Type Action Detail Here] |
| **Evidence:** Evidence of good financial standing with National Organization (ex: email, consultant letter, etc.) [Provide Evidence Here] |

**Section 5. Campus Involvement (10 pts)**

A.) Athletics, Arts, or other Campus Events – 3 pts (1.5 pts per semester)

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| **Action:** The chapter significantly participates in campus events such as athletics, arts, cultural, or other events as a group each semester. Chapter attendance for an event listed must be a minimum of 51%.[Type Action Details Here] |
| **Evidence:** Communication to chapter about event and results of attendance.[Provide Evidence Here]  |

B.) Involvement on Campus – 3 pts

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| **Action**: Greater than 90% of the chapter is involved in at least one organization other than their chapter. Refer to points sheet if chapter is below 90%.[Type Action Detail Here] |
| **Evidence:** Percentage of members that are involved in one other organization on campus besides your chapter.[Provide Evidence Here] |

C.) Public Relations– 2 pts

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| **Action:** There is a public relations chair for the chapter, and he or she has certain responsibilities and has set goals for promoting the chapter on campus. He or she utilizes all PR outlets: fliers, The O'Colly, Facebook, Twitter, etc[Type Action Detail Here] |
| **Evidence:** Description of public relations chair in chapter bylaws.[Provide Evidence Here] |

D.) Social Media– 2 pts

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| **Action:** The chapter develops and maintains a presence on a minimum of one social media outlet.[Type Action Detail Here] |
| **Evidence:** List of all social media handles that the chapter maintains. [Provide Evidence Here] |